



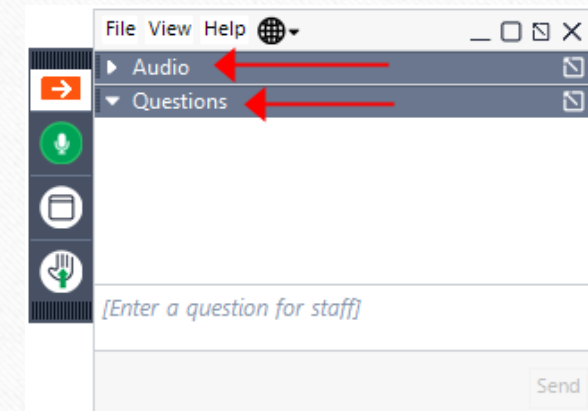
Jazzit with Java October 21, 2021

Baristas: Mike & Lori

Ask questions using the Questions Box

Listen options:

- computer audio (headset/speakers)
- call 647.497.9429 audio access code: 973-831-598



Today's Specials

Here's the buzz

- ✓ The good stuff
- ✓ Poll question
- ✓ What's fresh
- ✓ Ask us
- ✓ Topics for future Jazzit with Java





- ✓ Mapping
- ✓ Using input cells instead of overriding a calculation
- ✓ Line descriptions in financial statements
- ✓ Quick access toolbar is missing
- ✓ Units of measurement
- ✓ Configuring the document manager
(Including the IN jump code)

Mapping

- Using “Other” map numbers vs detailed map numbers
- Search tools in the assign mapping window
- Show balances in the assign mapping window
- What does the map mask do?



Map Numbers from MAPS file

- Detailed map numbers are available in the MAPS CaseWare file
- At least one map number for each GIFI code
- Copy map numbers from maps file into your client file
- Add to your financial statements using “Insert Linked Line”

Advantage	Disadvantage
GIFI Code is automatically applied to the account on the trial balance	Line lost on update
Default description is usually adequate	
Will not show up on the financial statement GIFI inconsistencies diagnostic	
If you synchronize trial balance and map structure in the client file, it will keep default GIFI code and extended description	



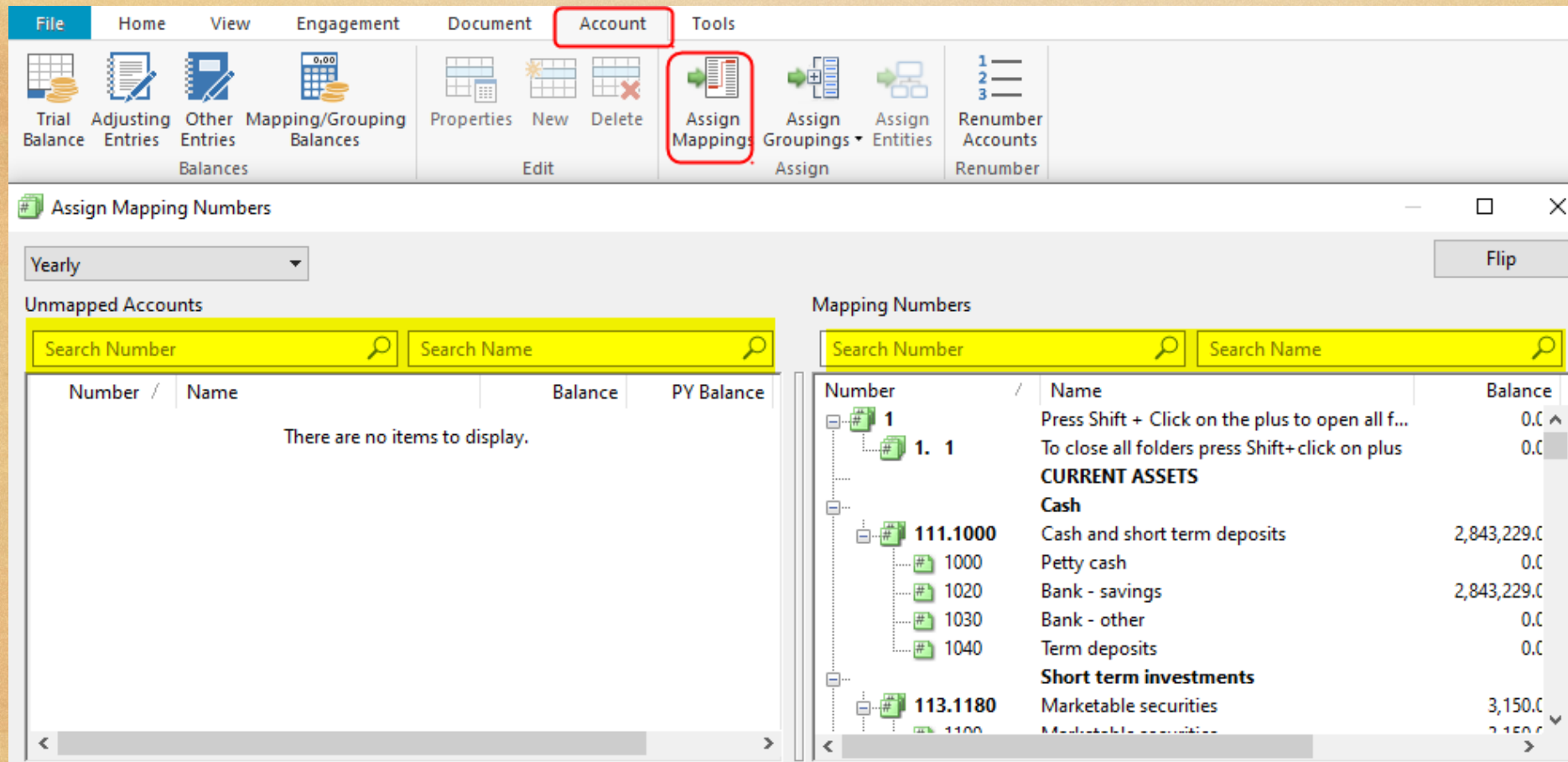
Using “Other” map numbers

- “Other” map numbers already in default map structure in GENMST/FULMST/FRMMST
- Available for balance sheet, income statement, and cash flow
- Assign when there isn’t an appropriate map number and you don’t want to create a new map number or copy in from MAPS CaseWare file.

Advantage	Disadvantage
Line not lost on update	Must create a proper description
	Need to apply the correct GIFI code in working trial balance
	Will show up on Financial Statement GIFI inconsistencies diagnostic
	If you synchronize trial balance and map structure in the file, it will revert the GIFI code and extended description back to default



Search tools in the assign mapping window



The screenshot shows the 'Assign Mapping Numbers' window. The 'Account' tab is selected in the ribbon, and the 'Assign Mappings' button is highlighted. The window is divided into two main sections: 'Unmapped Accounts' on the left and 'Mapping Numbers' on the right. Both sections have search bars for 'Search Number' and 'Search Name'. The 'Unmapped Accounts' section is currently empty, displaying 'There are no items to display.' The 'Mapping Numbers' section shows a hierarchical tree of accounts with columns for 'Number', 'Name', and 'Balance'. The tree includes folders like 'CURRENT ASSETS', 'Cash', and 'Short term investments', with specific account numbers and names listed under them.

Number	Name	Balance
1	Press Shift + Click on the plus to open all f...	0.0
1. 1	To close all folders press Shift+click on plus	0.0
CURRENT ASSETS		
Cash		
111.1000	Cash and short term deposits	2,843,229.0
1000	Petty cash	0.0
1020	Bank - savings	2,843,229.0
1030	Bank - other	0.0
1040	Term deposits	0.0
Short term investments		
113.1180	Marketable securities	3,150.0
1100	Marketable securities	3,150.0

Find accounts by searching for number or name



Show balances in the assign mapping window

- Under ACCOUNT/Assign Mapping, right mouse click in the empty white space to the right of the account names
- Choose to show current and prior year balances

Mapping Numbers

Search Number Search Name

Number	Name	Balance
1	Press Shift + Click on the plus to open all f...	0.00
CURRENT ASSETS		
Cash		
111.1000	Cash and short term deposits	2,843,229.00
1000	Petty cash	0.00
1020	Bank - savings	2,843,229.00
1030	Bank - other	0.00
1040	Term deposits	0.00
Short term investments		
113.1180	Marketable securities	3,150.00
113.1181	Term deposits	0.00
Accounts receivable		

Unmap

Unmap Account
Modify Description
Hide Balance
Show PY Balance
Show PY2 Balance
Show Forecast Balance
Show Budget Balance
Show Extended Description
Clear Filter
Filter
Hide Financial Statement Accounts

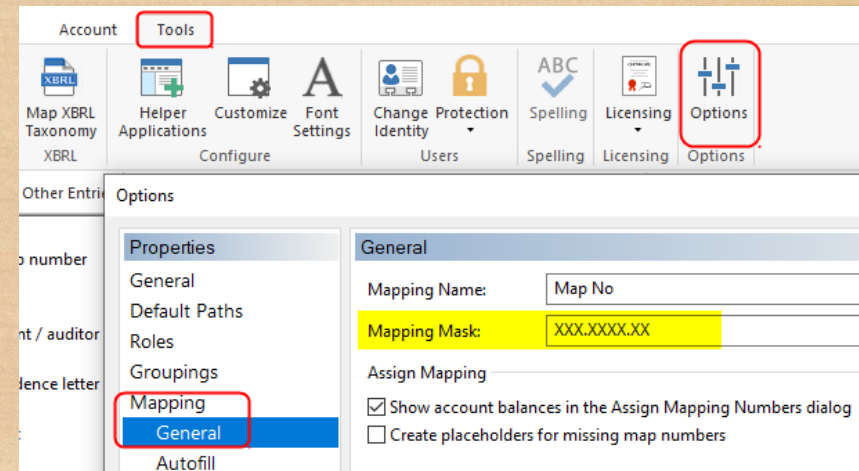


What does the map mask do?

- The map mask is the format of the map numbers
- You can find the map mask under TOOLS/Options/Mapping
- If the map mask does not match the format of the map numbers, map numbers added together with a wildcard (eg. 235*) will be blank on the financial statements

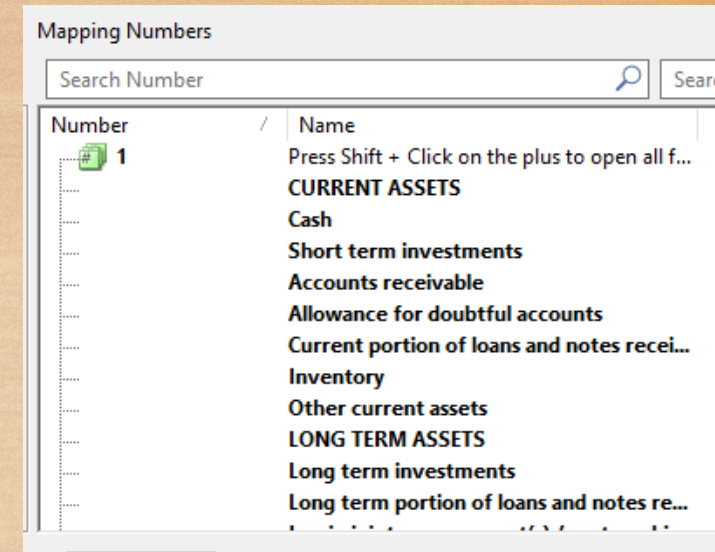
111.1000.01

XXX.XXXX.XX



What does the map mask do?

- If the map mask does not match the format of the map numbers,
 - map numbers do not appear in the assign mapping dialogue box
 - map numbers added together with a wildcard (eg. 235*) may be blank on the financial statements



AMOUNTS HELD IN TRUST {N#}	3470	NN	-	-	263.3470
DUE TO RELATED PARTIES {N#}			-	-	237*
DUE TO SHAREHOLDERS {N#}	3261		-	-	235*
OTHER LONG TERM LIABILITY #1 {N#}	3320	NN	-	-	261.3320.01



Using input cells instead of overriding a calculation

- If you feel the need to override a calculation, make it an input cell so you can type the value you want in form mode.

From Enable Edit mode:

- 1) right mouse click on the cell and choose "Edit Cell".
- 2) check the "Input Cell" box.

CA1.B5	CA1.C5	CA1.D5	CA1.E5
Cash (N#)	1000	A	\$ 2,843,229
CA1.B6	CA1.C6	CA1.D6	CA1.E6
1183			-
CA1.D7	CA1.E7		
3,150			
CA1.C8	CA1.D8	CA1.E8	
1060	C		4,114,813
CA1.C9	CA1.D9	CA1.E9	
1071	C		-
CA1.C10	CA1.D10	CA1.E10	
1064	C		-
CA1.C11	CA1.D11	CA1.E11	
1120	D		857,063
CA1.C12	CA1.D12	CA1.E12	
1125	D		-

Edit Cell: CA1.E5

Properties

- General
- Numeric
- Formatting
- Borders
- Font
- Events
- Roll Forward
- Alignment
- Diagnostics
- Custom Properties

General

Cell Type: Numeric

Options

- ☐ Display Only
- ☒ Auto Skip on Input
- ☒ Accept Focus on Input
- ☐ Always Modifiable in Enable Editing
- ☐ Always Deletable in Enable Editing
- ☐ Use Theme

Calculation Properties

- ☒ Calculated Cell
- ☒ **Input Cell**
- ☐ Popup Cell
- ☐ External Data Access



Using input cells instead of overriding a calculation

- When you make the cell an input cell, other users will know you have made a change and can remove the override to use the calculation again.

ASSETS ▾

CURRENT ▾

Cash {N#}	1000	A	\$ 2,843,240	\$ 736,455	111.1000
Term deposits {N#}	1181	B	-	-	113.1181
Marketable securities (Cost \$2,750) {N#}	1180	B	3,150	5,150	113.1180



Line descriptions in financial statements

- Most line descriptions reflect the primary map description
- If you type in a new description, it is indicated by an override indicator (red dot)
- On update the new description will be lost.

```
Accounts receivable from employees{N#}  
Trade accounts receivable from related parties{N#}  
Widgets{N#}  
Work in progress{N#}  
Income taxes recoverable{N#}  
Interest receivable{N#}
```



Line descriptions in financial statements

- A better option is to use the extended description option
- Double click on the description and in the dialogue box that opens, enter your new description under extended description

	Accounts receivable from employees{N#}	1071	C
	Trade accounts receivable from related parties{N#}	1064	C
	Widget{N#}	1120	D
	Work in progress{N#}	1125	D
	Income taxes recoverable{N#}	1483	FF
	Interest receivable{N#}	1067	C
	Current portion of loans and notes receivable{N#}	1240	F

desc		
Map No.	Enter description - press enter to confirm change	Optional extended description - linked to description if used
125.1120	Inventory	Widget



Line descriptions in financial statements

The screenshot shows the 'Engagement' tab in a software interface. The 'Mapping' sub-tab is active, displaying a table of mappings. A red box highlights the 'Mapping' icon in the top menu. Another red box highlights a '+' sign in the 'Title' column of the table, which is used to expand the extended description for a specific mapping.

Map No	Name	Title	Type	Sign	Rate Type	Behavior	Calculation	L/S
118.1240	Current portion of loans and notes receiv...	<input type="checkbox"/>	B	D	C		...	E
125	Inventory	<input checked="" type="checkbox"/>					...	
125.1120	Inventory	<input checked="" type="checkbox"/>	B	D	C		...	D
125.1125	Work in progress	<input checked="" type="checkbox"/>	B	D	C		...	D
128	Other current assets	<input checked="" type="checkbox"/>					...	

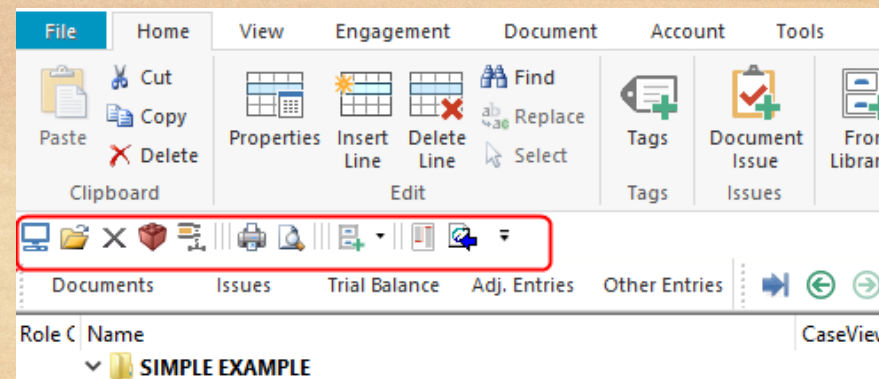
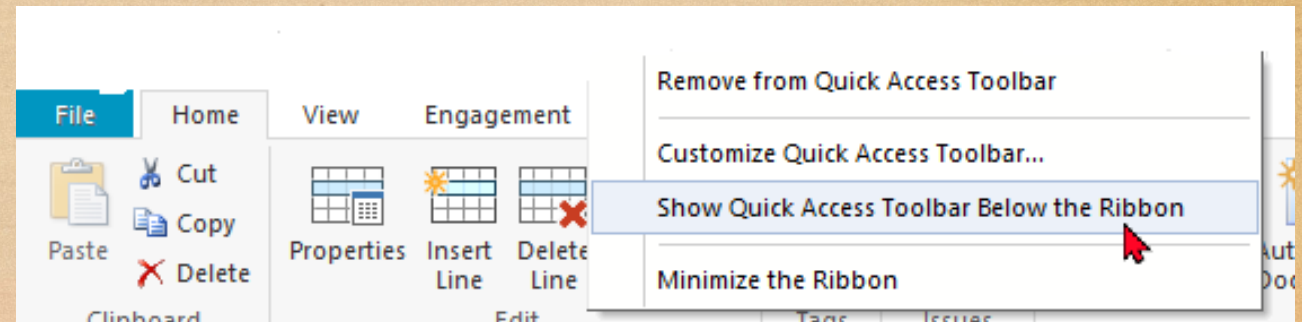
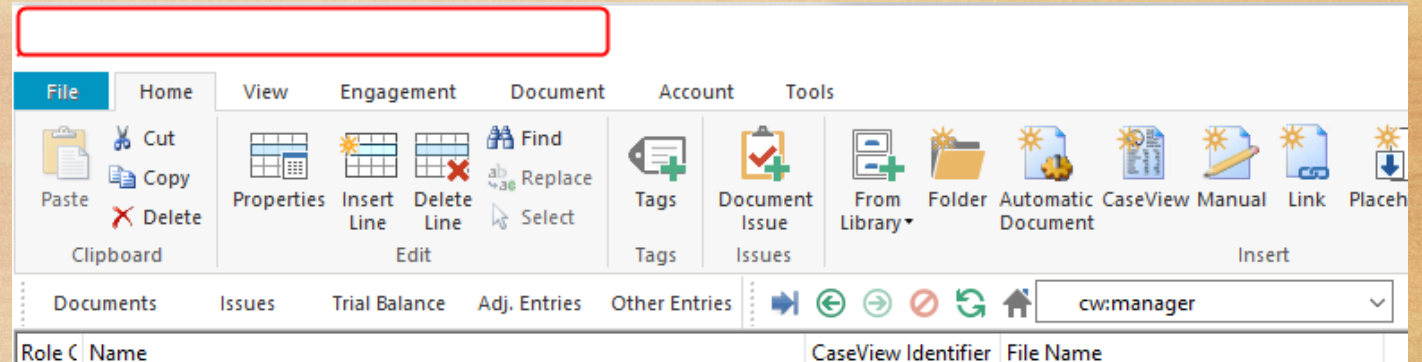
The 'Extended Description' dialog box is open, showing a text area with the word 'Widget' highlighted in yellow. The dialog box has an 'OK' button and a 'Cancel' button.

- On update, the extended description will not be lost as it is part of the mapping structure
- Click on the “+” sign to see the extended description under ENGAGEMENT/Mapping



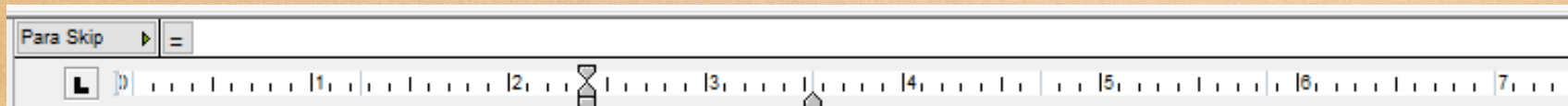
Quick access toolbar is missing

- Sometimes when using a second monitor the quick access toolbar is missing
- Right mouse click in the top border and choose to show below the ribbon
- Quick access toolbar is now below the ribbon



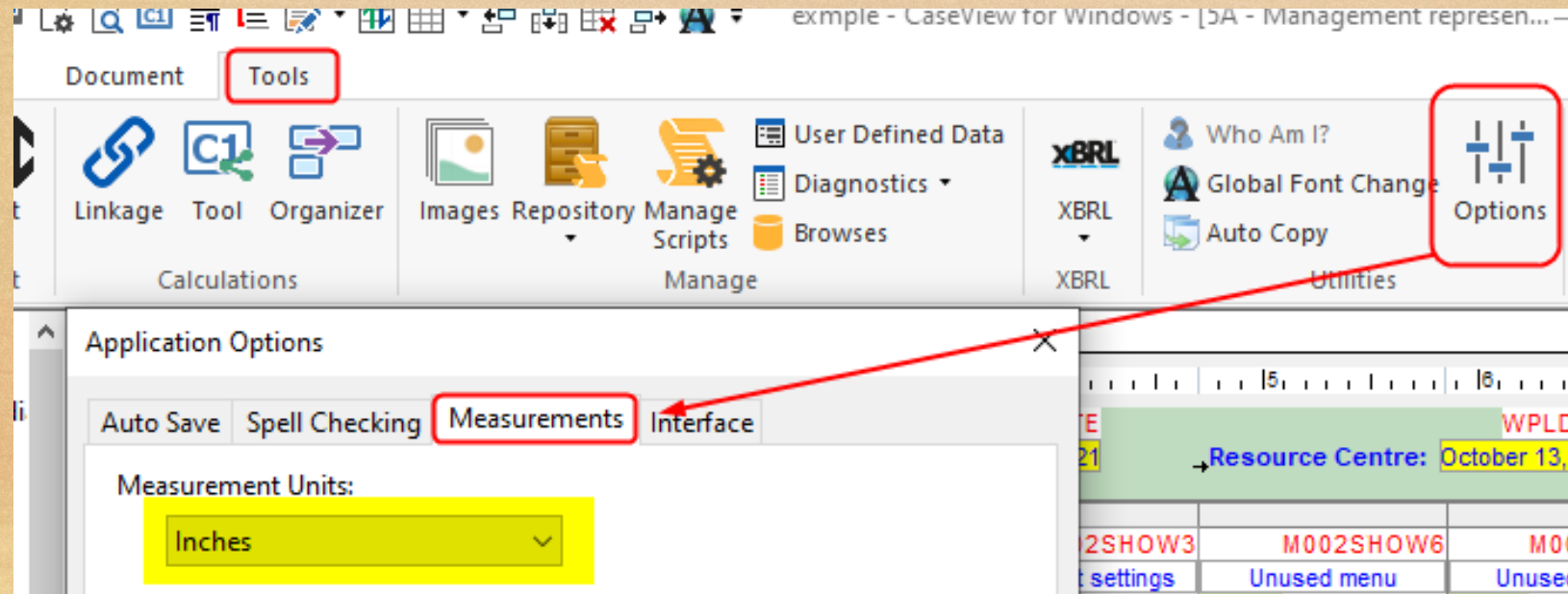
Units of measurement

- This setting is typically set when first opening CaseView after installing CaseWare (set units to metric or imperial)
- Units of measurement should be set to inches not centimeters
- Page numbers normally in bottom right may wrap to bottom left if set to centimeters
- Page sizes are still letter (8.5" x 11") or legal (8.5 x 14") not metric



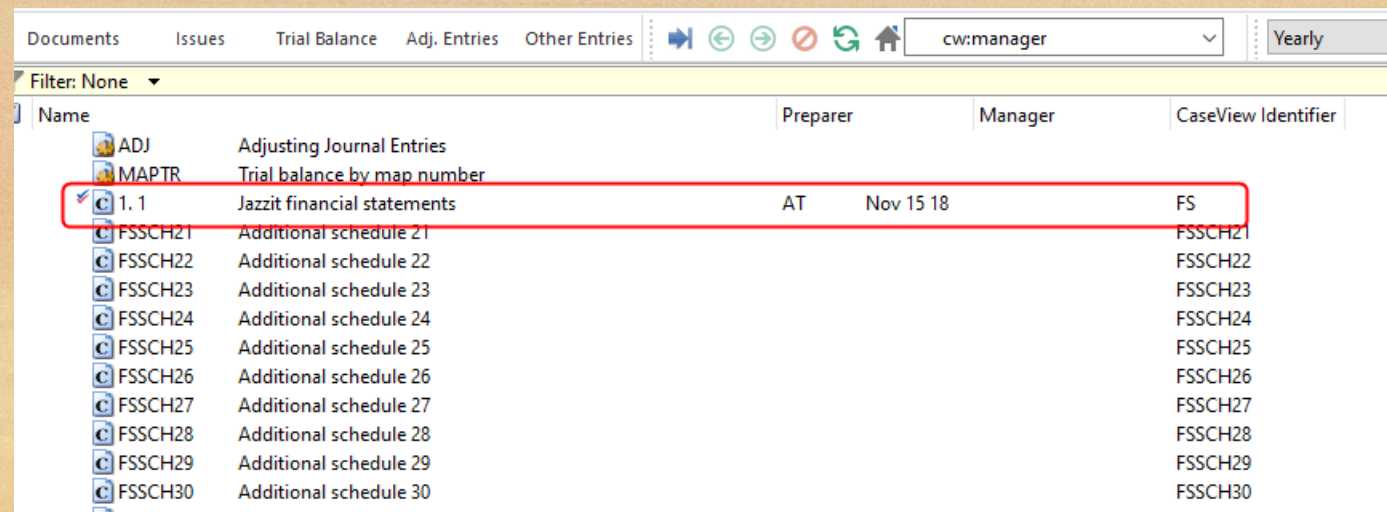
Units of measurement

- Units of measurement are a CaseView workstation setting
- The setting is only visible in design mode (View / Design mode)



Configuring the document manager (Including the IN jump code)

- Column selection in the document manager is a workstation setting
- Right click on column titles in the document manager to display/hide or sort columns
- It can be extremely helpful to display the CaseView Identifier as Jazzit templates are all CaseView documents with unique document identifiers.



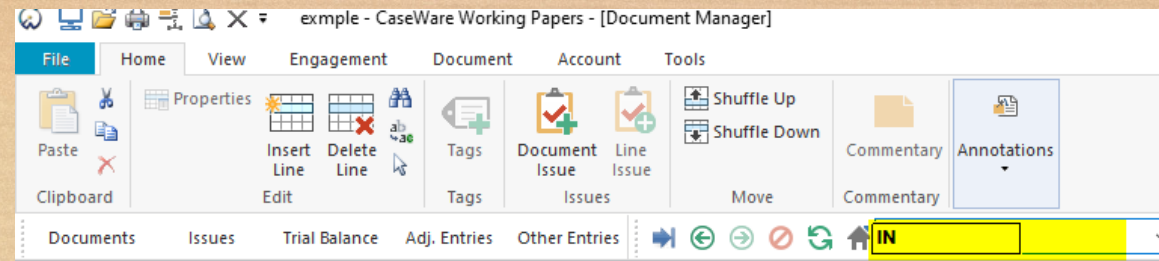
The screenshot shows the Jazzit document manager interface. At the top, there are tabs for 'Documents', 'Issues', 'Trial Balance', 'Adj. Entries', and 'Other Entries'. Below these is a 'Filter: None' dropdown and a 'cw:manager' dropdown menu. The main area displays a table with columns: 'Name', 'Preparer', 'Manager', and 'CaseView Identifier'. The table lists various documents, including 'ADJ', 'MAPTR', '1. 1', and 'FSSCH21' through 'FSSCH30'. The 'CaseView Identifier' column is highlighted with a red box, showing values like 'FS' and 'FSSCH21'.

Name	Preparer	Manager	CaseView Identifier
ADJ	Adjusting Journal Entries		
MAPTR	Trial balance by map number		
1. 1	Jazzit financial statements	AT	FS
FSSCH21	Additional schedule 21		FSSCH21
FSSCH22	Additional schedule 22		FSSCH22
FSSCH23	Additional schedule 23		FSSCH23
FSSCH24	Additional schedule 24		FSSCH24
FSSCH25	Additional schedule 25		FSSCH25
FSSCH26	Additional schedule 26		FSSCH26
FSSCH27	Additional schedule 27		FSSCH27
FSSCH28	Additional schedule 28		FSSCH28
FSSCH29	Additional schedule 29		FSSCH29
FSSCH30	Additional schedule 30		FSSCH30



Configuring the document manager (Including the IN jump code)

- If you need to edit the properties of a number of items on the document manager, consider using the IN jump code



- This will display the document manager in a table format which can be quickly edited.

Documents Issues Trial Balance Adj. Entries Other Entries							
Number	Name	User1-Date	User2-Date	User3-Date	User4-Date	Print	
	SIMPLE EXAMPLE	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input type="checkbox"/>
	REVIEW DOCUMENTATION	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input type="checkbox"/>
DOC	Document index	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input type="checkbox"/>
DIAG	Diagnostics report	Nov 15 18	Nov 30 18	mmm dd yy	mmm dd yy		<input type="checkbox"/>
3B	Notes from review with client	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input type="checkbox"/>
	FILE CLOSING	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input type="checkbox"/>
JZENV	Envelope 10	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input type="checkbox"/>
INVOICE	Client invoice	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input type="checkbox"/>
FC	Final checklist	Nov 15 18	Nov 30 18	mmm dd yy	mmm dd yy		<input checked="" type="checkbox"/>
FI	Financial statements checklist	Nov 15 18	Nov 30 18	mmm dd yy	mmm dd yy		<input checked="" type="checkbox"/>
CL	Client enclosure letter	Nov 15 18	Nov 30 18	mmm dd yy	mmm dd yy		<input checked="" type="checkbox"/>
JZL1	Letter to the lawyer	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input checked="" type="checkbox"/>
T2	CRA enclosure letter	mmm dd yy	mmm dd yy	mmm dd yy	mmm dd yy		<input checked="" type="checkbox"/>



Are you using CaseWare with client files in the Cloud?

- No – client files stored locally
- Yes - CaseWare Cloud
- Yes – Third party
- Yes - another cloud solution



CaseWare with client files in the Cloud

- Third party cloud services not supported
 - Risk of client file corruption
 - Cannot accommodate multiuser access
- CaseWare Cloud services is designed to properly integrates and sync with Working Papers



- ✓ Salutation options in the engagement report
- ✓ Modules to be updated for CSRS 4200
- ✓ Engagement Letter (JZEL) set to “Next Year” will switch to CSRS 4200 if appropriate

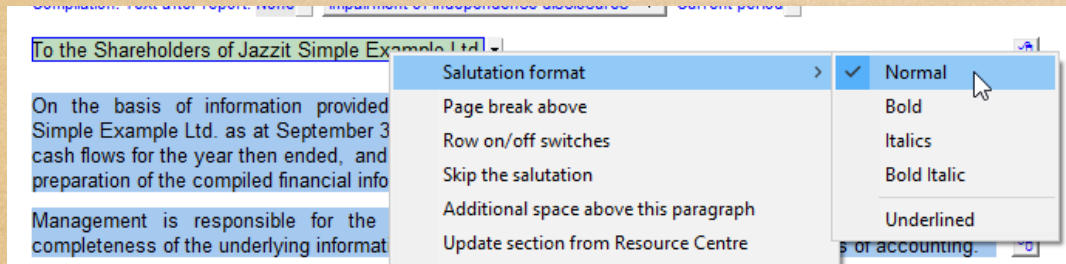


Report Salutation Options

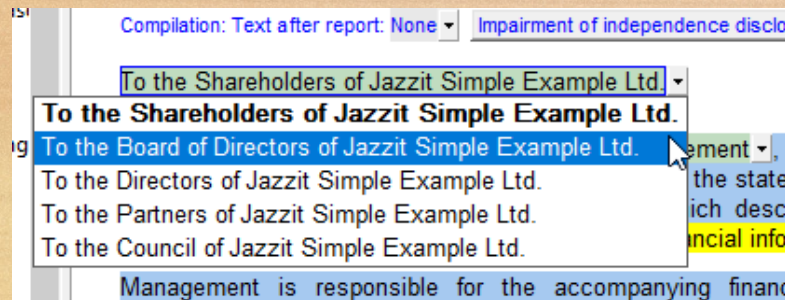
We have updated the salutation field on the CSRS 4200 Compilation, Review, and Audit reports.

- The default salutation can now be edited
- Right click on the salutation for formatting options

To the Shareholders of Jazzit Simple Example Ltd. ▾



- Click the drop-down for different wording options



CSRS 4200 Compilations

The following Jazzit modules should be updated to the October 15, 2021 build (or newer) when implementing CSRS 4200:

- CP Home menu
- RP Engagement report
- HF FS headers/footers (*if you have a footer referring to financial statements*)
- JZEL Engagement letter
- JZRL Management representation letter
- Any other letters referring to financial statements

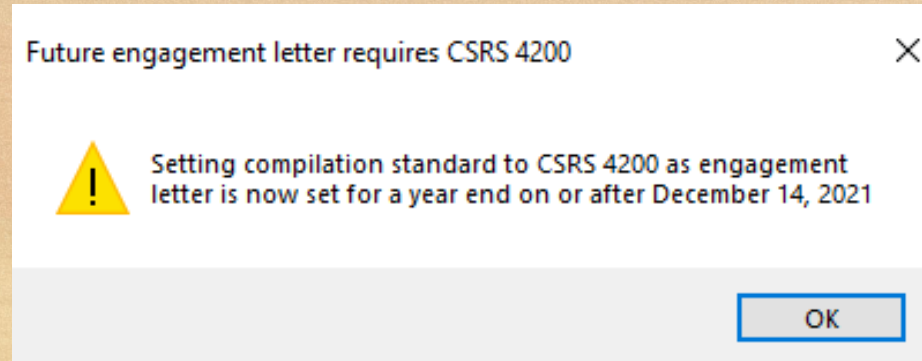


Engagement Letter Update

The October 15 2021 and later engagement letter has been updated for compilation engagements to accommodate the “next year” option. If the following is true:

- Currently set to a Section 9200 compilation
- The “next year” is after December 14, 2021

The letter will prompt and switch over to CSRS 4200



- Survey winner is Emma in Ontario!
- CPA Small Practitioners (Banff) forum sponsor
- CPA Forum North (Jasper) sponsor
- Moving to CaseWare 2021 in November



Let's take a look at questions
you have asked today



What would you like us to cover in future
Jazzit with Java sessions?

Send us your ideas: java@jazzit.com



Pass Along the Buzz

Thank you for sharing your time with us today. We will be posting this presentation online within the next week.

Please feel free to share it with your team.

Questions, comments, or feedback: Email: java@jazzit.com
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